

Kendriya Vidyalaya Itarana Alwar



तत् त्वं पूषन् अपावृणु
केन्द्रीय विद्यालय संगठन

Information-Booklet

Interview for Part- Time Contractual Panel
(Session : 2022-23)

IMPORTANT NOTE

- Minimum and Maximum age limit shall be 18 and 65 years respectively.
- No TA/DA will be paid for attending interview.
- Remuneration and working hours would be as per KVS norms.
- Separate applications will be accepted for different post.
- Proficiency in teaching in Hindi and English medium is required.
- Computer Knowledge is desirable.
- Registration is essential to appear in the interview and it will be from 08:00 AM to 10:00 am only at the school.
- Interview process would start from 10:30 AM onward on stipulated date.
- The Bio-data proforma will be provided by the Vidyalaya at the time of Registration.
- Candidate would appear in the interview with duly filled registration form, self-attested photocopies of the documents with its original for verification.

TERMS AND CONDITIONS

1. Educational qualifications will be as per KVS norms.
2. Minimum and maximum age limit shall be 18 years to 65 years respectively.
3. Self-attested photocopies of the educational qualifications and experience certificates should be submitted with the application.
4. Original documents should be brought for verification at the time of interview.
5. The contractual teachers would be engaged till such time the regular teacher joins or the end of the academic session, whichever is earlier. However, their services can be terminated earlier if their performance is not satisfactory.
6. School timings is 07:50 AM to 02:10 PM.
7. The candidates must have working knowledge of computer and must be capable of teaching in hybrid mode using the platforms provided by KVS, like Google Classroom, Google Meet, Classroom live, etc.
8. **DRESS CODE-** Every teacher shall be clean and trim. She/he shall not be casual and informal, while on duty. Her/his dress shall be neat and dignified. She/he shall on no account be dressed so as to become an object of excitement or ridicule or pity at the hands of students and colleagues.

PAYMENT OF REMUNERATION:

1. Consolidated payment on monthly basis shall be made to the contractual teachers as per the following rate:
 - a. PGT- ₹ 27,500 per month
 - b. Special Educator- ₹ 21,250 per month
2. Teachers appointed on contractual basis will have no claim or right for appointment on regular basis, nor will they be a part of the cadre of teachers of Kendriya Vidyalayas.
3. Teachers appointed on contractual basis will not be entitled for vacation pay and during Autumn/ Winter Break payment shall be calculated on the basis of KVS norms.
4. Teachers will not be entitled for pay, if remain absent on working day. In case of absence from duty, payment will be calculated on basis of KVS norms.

JOB DESCRIPTION OF TEACHERS (PGT-Maths) :

Contractual teachers will perform all the duties similar to a regular teacher. Their job description includes-

Teaching of their subject as per KVS and CBSE standards.

1. Timely correction of class and home assignments, test-papers, projects, etc.
2. Setting of question papers for various tests and exams, when asked by the examination department.
3. Preparation of lesson plans and maintain academic record of the students.
4. Preparing the students for co-curricular activities, house activities, various cultural competitions, etc.
5. If required, escorting the students for activities outside Vidyalaya.
6. Completion of any other work assigned by Vidyalaya.

JOB DESCRIPTION OF SPECIAL EDUCATOR:

1. Special educator will work with students who have learning, mental, emotional or physical disabilities.
2. They will adapt general education lessons and teach various subjects to students with disabilities.
3. They will teach basic skills to such students that help them in performing their day-to-day activities smoothly.
4. They will collaborate with parents and school staff to track students' progress.
5. Any other responsibility / duty assigned by the Vidyalaya.

QUALIFICATION

(i) **For PGTs(Maths) :-**

Essential Qualification:

1. Two years' Integrated Post Graduate M.Sc Course of Regional College of Education of NCERT in Mathematics subject;

OR

- Master Degree from a recognized University with at least 50% marks in aggregate in Mathematics
2. B.Ed. or equivalent degree from recognized university
 3. Proficiency in teaching in Hindi and English media.

Desirable Qualification :

Knowledge of computer applications

Note :Candidates having only Special B.Ed are not eligible for the post of PGT.

Desirable Qualifications: Knowledge of Computer Applications.

(ii) **For Special Educator: -**

(a) **Elementary (primary and upper primary):**

1. XII passed and two year D.Ed. Special education in any of the category of disability.

OR

2. XII passed and one year diploma in special education (DSE) in any of the category disability.

OR

3. Diploma in community based rehabilitation (DCRB) with six months certificate course in education of children with special needs.

OR

4. Post graduate diploma in community based rehabilitation with six months certificate course in education of children with special needs.

OR

5. Diploma in Multi rehabilitation worker with six months certificate course in education of children with special needs

OR

6. Junior diploma in teaching the deaf

OR

7. Primary level teacher teaching course in visual impairment.

OR

8. Diploma in vocational rehabilitation mental retardation (DVR-MR)/ diploma in vocational training and employment mental retardation (DVTE-MR) with six months certificate course in education of children with special needs.

OR

9. Diploma in hearing language and speech with six months certificate course in education of children with special needs.

OR

10. XII passed with RCI recognized qualification for minimum one-year duration and six months with special needs.

OR

11. Any other equivalent qualification approved by RCI

(b) Secondary and senior Secondary:

1. Graduate with B.Ed. (special education).
OR
2. B.Ed. (General) with one year diploma in special education.
OR
3. B.Ed. (General) with two-year diploma in special education.
OR
4. B.Ed. (General) with Post Graduate Professional Diploma in Special Education (PGPD).
OR
5. B.Ed. Special Education and Post Graduate Professional Certificate in Special Education(PGPC).
OR
6. PG Diploma in Special Education (Mental Retardation)
OR
7. PG Diploma in Special Education (Multiple Disabilities: Physical And Neurological).
OR
8. PG Diploma in Special Education (Locomotor Impairment And Cerebral Palsy).
OR
9. Secondary Level Teacher Training Course In Visual Impairment.
OR
10. Senior Diploma in Teaching the Deaf.
OR
11. BA/ B.Ed. in Visual Impairment.
OR
12. Any other equivalent qualification approved by RCI