



केन्द्रीय विद्यालय ईटाराणा, अलवर

Kendriya Vidyalaya, Itarana, Alwar

पिनकोड/Pin Code: 301001

दूरभाष/Tele Fax(O) 0144-2940500

ई मेल/Email ID: kvitarana@gmail.com

वेबसाइट/ Website:

संदर्भ फा. 14 / के.वि.आई. / अलवर / 2023.24 /

Date: 29/03/2023

Ref. : F. 14/KVI/ALW/2023-24/

COMMITTEE FOR THE SESSION 2023-24

Sr No	Committee	Secondary	Primary	Duties
1	ADMISSION	Smt. Suchirta Diya	Sh. Ganga Ram I/C Sh. Hanuman Vashisth	Recommend Granting admission to students based on applications received and as per KVS Admission Guidelines. Maintain proper record of all registrations and admission. Submit monthly report on students enrolment position and student vacancy position to the office and to the I/C Website.
2	Examination , PTM(Int), UDISE(Ext) , OASIS(Ext)	Sh. Ram Niwas Banyala I/C (Internal) Sh. Manoj Sharma I/C (CBSE & External Exam.) Sh. Mahendra Kalra (CBSE & External Exam.) Sh. Gulab Chand (Internal Exam.) Sh. Vipin Goyal (Internal)	Sh. Yad Ram I/C (Internal) Ms. Bharti Sharma Sh. Deegraj Gothwal	Conduct all examinations as per the KVS/CBSE guidelines and instructions received from authorities. Prepare Result analysis in a timely manner with cooperation from concerned teachers. Any related duties as may be assigned by the Principal. UDISE & OASIS will be maintained by CBSE I/C
3	Time Table and Leave Arrangement	Sh. Alak Dass I/C Sh. Sita Ram Meena Sh. Vipin Goyal	Sh. Ganga Ram I/C Sh. Hemant Kumar	Prepare the time-table and modify it as and when a need arises. Daily arrangement against teachers on leave.
4	Morning Assembly	Sh. Mahendra Kalra I/C Sh. Manoj Kumar Sharma Co I/C Sh. Ram Niwas Banyala Smt. Suchitra Diya Smt. Neeraj Chauhan Sh. Rajesh Kumar Yadav Sh. Shish Ram Jat		Organize daily morning assembly in a presentable manner ensuring maximum participation of students Organize and conduct co- curricular activities ensuring maximum participation of students with a view to bringing out the innate talents and encouraging them for further enrichment.  House Distribution, Prepare CCA Calendar of Activities, organize activities at regular interval and encourage students to participate in all the Co-Curricular activities of the Vidyalaya. Decorate all Display Boards.
5	CCA	Sh. Mahendra Kalra I/C Smt. Suchitra Diya Co I/C	Sh. Hanuman Vashisth Miss Bharti Sharma Ms. Chandni Vaishnav	

6	Quarter Allotment & Quarter Maintenance	Sh. Ram Niwas Banyala I/C	Sh. Mahesh Bunkar HM	Prepare panel, Recommend Quarter Allotment to Eligible staff, maintain inventory of staff quarters, check quarter while and staff vacates etc. Recommendation for Quarter Maintenance.
		Sh. Alak Dass	Sh. Jag Mohan Meena Sub-Staff	
		Sh. S R Jat		
		Sh. Prahlad Bairwa		
		Sh. Keshav Dev Sharma		
7	Scout & Guide, Cubs And Bulbul	Sh. Ram Niwas Banyala I/C	Sh. Sandeep Kumar I/C	Ensure adequate enrolment of students as scouts and guides. Give training to the scouts and guides as per guidelines. Ensure participation in all activities as per instructions from KVS
		Sh. Sita Ram Meena	Sh. Ganga Ram	
		Sh. Inder Pal Singh	Sh. Bharti Sharma	
		& all Trained Teachers	Miss Chandni Vaishnav	
			& all Trained Teachers	
8	Adventure and Excursion	Sh. Alak Dass I/C	Sh. Ganga Ram I/C	Plan yearly picnics, adventure activities and excursions. Arrange the planned programmes taking care of the security of the children and usefulness to the students
		Sh. Sita Ram Meena	Sh. Hemant Kumar	
		Smt. Archana Yadav		
		Smt. Suchitra Diya		
		Nurse		
9	Medical check-up, Deworming, counselling, cleanliness & Hygiene, First Aid and Civic Sense	Sh. Rajesh Kumar Verma I/C	Sh. Sandeep Kumar	To ensure the availability of First Aid Equipment in Medical Room. Conduct Medical check-up, Organize counselling session for students, sensitize students for health and hygiene etc.
		Ms. Anita Bilkha	Sh. Manish Yadav I/C	
		Sh. Ashok Kumar Verma	Miss Bharti Sharma	
		Nurse		
10	Discipline & Punctuality enforcement	Sh. Rajesh Kumar Yadav I/C	Sh. Mahesh Bunkar I/C	Monitor the functioning of the Council of Volunteers. Maintain discipline during morning assembly as well as during any special programmes. Check Uniform & Cleanliness of students. Supervise students during recess
		Sh. Santosh Kumar Sharma	Sh. Ganga Ram	
		Sh. Ram Niwas Banyala	Sh. Yad Ram Meena	
		Smt. Archana Yadav	All Class/Co-CI Teachers	
		Sh. Manoj Kumar Sharma		
		Sh. Shish Ram Jat		
		Smt. Anita Bilkha		
		All Class/Co-CI. Teachers		
11	Vidyalaya Security, Beautification, Gardening & Cleanliness Monitoring	Sh. Shish Ram Jat I/C	Sh. Mahesh Bunkar, HM	Monitoring work of Security Guard, Sweepers and Gardener on daily basis, check their attendance and verify the bill produced by the Agency and submit to the office.
		Sh. Sita Ram Meena Librarian	Sh. Deegraj Gothwal	
		Sh. Jag Mohan Meena Sub-Staff	Sh. Ganga Ram	

12	Maintenance & Repair of Vidyalaya Campus	Sh. Shish Ram Jat I/C	Sh. Mahesh Bunkar, HM	Ensure timely maintenance of the Vidyalaya Building. Recommend maintenance, repair and construction work required for the Vidyalaya, Supervise the work as and when they are undertaken.
		Sh. R. N. Banayala	Sh. Ganga Ram	
		Sh. Prahlad Bairwa	Sh. Manish Yadav	
13	Local Purchase Committee	Sh. Santosh Kumar Sharma I/C	Sh. Mahesh Bunkar, HM	Collect details for purchasing any item for the Vidyalaya and ensure the quality and usability of the item for the benefit of the Vidyalaya.
		Sh. S R Jat	Sh. Ganga Ram	
		Ms. Anita Bilkh (VMC Teacher Rep.)		
		Sh. Keshav Dev Sharma		
		Stock I/C Concerned		
14	Furniture	Sh. Nem Singh I/C	Sh. Hemant Kumar	Supervise and ensure proper upkeep of all furniture of the Vidyalaya. Report any breakage of furniture, window panes, floor etc. and make all efforts to identify the faulty student.
		Sh. Prahlad Bairwa	Sh. Hanuman Vashisth	
15	Library	Sh. Prahlad Bairwa I/C	Sh. Sandeep Kumar I/C	Keep the Vidyalaya Library in a presentable manner by arranging the furniture and books in proper order. Keep stock of all the books and display list of new arrivals in notice boards and in Library display board as soon as they are procured. Suggest useful books from all streams which could be of use for students as well as teachers. The suggestions from students could also be sought while making recommendations.
		Sh. Ram Niwas Banyala	Sh. Deegraj Gothwal	
		Sh. Manoj Kumar Sharma		
		Sh. Mahendra Kalra		
		Sh. Alak Dass		
		Sh. Nem Singh Meena		
16	TLM [CMP, BALSABHA]	Sh. Gulab Chand I/C	Sh. Mahesh Bunkar CMP I/C	To ensure the proper functioning of Activities under CMP, Recommend TLM for better classroom experiences.
		Smt. Suchitra Diya	Sh. Manish Yadav	
		Sh. Nem Singh Meena	Sh. Pooja Meena I/C	
17	Photography, Digitization & Uploading on website	Sh. Rajesh Suyal I/C	Sh. Manish Yadav I/C	To Ensure photography of events of Vidyalaya and Uploading photos and videos on Website
		Computer Instructor	Sh. Yadram Meena	
18	Resource Room/MP Room		Sh. Yadram (MP HALL)	Decoration and Beautification of Room And maintaining all records
			Sh. Manish Yadav I/C	
19	Eco Club & School, Beautification Club, Green School, Prog. GSP Audit	Sh. Rajesh Kumar Verma I/C	Sh. Deegraj Gothwal I/C	Place recommendations on giving a better image for the Vidyalaya. Maintain all the gardens of the Vidyalaya with the help of the gardener. Plant seasonal flowering plants recommend purchase of flowering plants, manure and fertilizers.
		Sh. R. N. Banyala	Sh. Ganga Ram Koli	
		Sh. Gulab Chand Kasotiya		
		Smt. Archana Yadav		
		Sh. Rajesh Suyal		
20	CCT Club	Smt. Neeraj Chauhan I/C	Sh. Hanuman Vashisth	Ensure registration and participation of student on PISA/ CCT portal. Conduct CCT/PISA tests as per instructions. Give suggestion for Mentor Teachers as per need basis.
		Sh. Prahlad Bairwa	Sh. Yad Ram	
		Librarian		

21	Student ID Card Printing and Distribution	Sh. Sita Ram Meena I/C	Sh. Hemant Kumar I/C	Market survey, design of ID Card, rate fixing, collection of ID card preparation charges, distribution and maintaining all records.
		Smt. Shweta Zutshi	Sh. Deegraj Gothwal Sh. Manish Yadav	
22	Staff Club	Sh. R.N. Banyala I/C	Sh. Manish Yadav I/C	Staff Welfare activities
		Sh. Prahlad Bairwa	Sh. Yad Ram Meena	
		Smt. Neeraj Chauhan		
23	Disha & AEP Club	Ms. Anita Bilkha I/C	Miss Bharti Sharma	Organize the club involving interested students Arrange visits to places of scientific interests, science exhibitions, demonstrations and other activities to develop scientific attitude and spirit among students.
		Smt. Suchitra Diya	Mrs. Pooja Meena	
		Sh. Prahlad Bairwa		
		Smt. Shweta Zutshi		
24	Vidyalaya Swachta Mission & Cleanliness Club & Health Wellness	Sh. Rajesh Kumar Yadav I/C	Sh. Ganga Ram Koli I/C	Supervise the Cleanliness of the Classes, corridors, walls and toilets and report any deficiency to the principal on daily basis Report any breakage of furniture, window panes, floor etc. and make all efforts to identify the faulty student.
		Sh. Shish Ram Jat	Sh. Deegraj Gothwal	
		Sh. Vipin Goyal	Sh. Hemant Kumar	
		Smt. Shweta Zutshi	Sh. Krishan Murari	
		Sh. Jagmohan Meena – Sab Staff		
25	SPC Student Police Cadet Programme	Sh. Rajesh Kumar Yadav I/C		As per instruction of KVS/ higher authorities.
		Dr. Rajesh Verma		
		Sh. Prahlad Bairwa		
		Sh. Vipin Goyal		
		Smt. Shweta Zutshi		
26	School Website Updating /ICT Committee/ E-Content/E-Gadgets /Social Media Platform maintenance	Sh. Rajesh Suyal I/C	Sh. Yad Ram Meena	Update the Vidyalaya website with required and relevant information. Ensure proper usage of the website. Maintain the Computer Labs in a neat and tidy manner Ensure proper working of all computer systems and peripherals Help in proper digital documentations of the Vidyalaya as per requirements.
		Sh. Manok Kumar Sharma	Ms. Chandani Vaishnav	
		Sh. R. N. Banyala		
		Computer Instructor		
27	Preparation of CS-54, Fees and Fine checking	Sh. Santosh Kumar Sharma I/C	Sh. Manish Yadav	To maintain the Fee details of all the classes and income tax detail of all the employees of the Vidyalaya
		Sh. I. P. Singh	Sh. Sandeep Kumar	
28	Sports & SBSB	Sh. Rajesh Kumar Yadav I/C	Sh. Deegraj Gothwal I/C	Provide guidance for students by organizing sports and games activities at Vidyalaya level as well as cluster and national level. Ensure participation of students in all Games as per instructions from KVS
		Sh. Rajesh Suyal	Sh. Sandeep Meena	
		Sh. Ram Niwas Banyala	Sh. Hemant Kumar	
		Ms. Anita Bilkha	Computer Instructor	
29	CCT Reader Club & Subject Committee English	Sh. Manoj Kr Sharma I/C	Sh. Yad Ram I/C	To organise meetings to discuss & interact syllabus completion, difficulty, improvement, innovation, use of ICT-worksheets-Activity Sheets, Basic skill in particular subject in the light of Back to
		Ms. Anita Bilkha	Sh. Hanuman Vashisth	
		Mrs. Neeraj Chauhan		

				Basics, CCT implementation and Demo lessons
30	CCT Reader Club & Subject Committee Hindi	Sh. Ram Niwas Banyala I/C	Sh. Ganga Ram Koli I/C	To organise meetings to discuss & interact syllabus completion, difficulty, improvement, innovation, use of ICT-worksheets-Activity Sheets, Basic skill in particular subject in the light of B2B and Demo lessons
		Sh. Sita Ram Meena	Sh. Jai Singh Verma	
		Smt. Suchitra Diya		
31	Maths Subject Committee and CCT Maths Club	Sh. Santosh Kr Sharma I/C	Sh. Manish Yadav I/C	To organise meetings to discuss & interact syllabus completion, difficulty, improvement, innovation, use of ICT-worksheets-Activity Sheets, Basic skill in particular subject in the light of Back to Basics and Demo lessons
		Sh. Vipin Goyal	Sh. Deegraj Gothwal	
		Sh Inderpal Singh		
32	Science Subject Committee and CCT Science Club Olympiad, Science exhibitions & other exams	Sh. Mahendra Kalra I/C	Sh. Sandeep Kumar I/C	To organise meetings to discuss & interact syllabus completion, difficulty, improvement, innovation, use of ICT-worksheets-Activity Sheets, Basic skill in particular subject in the light of Back to Basics and Demo lessons
		Dr. Rajesh Kr Verma	PRT-I	
		Sh. Rajesh Suyal		
		Smt. Archana Yadav		
33	Social Science	Sh. Gulab Chand Kasotiya I/C	Miss Bharti Sharma I/C	To organise meetings to discuss & interact syllabus completion, difficulty, improvement, innovation, use of ICT-worksheets-Activity Sheets, Basic skill in particular subject in the light of Back to Basics and Demo lessons
		Sh. Alak Dass	Sh. Hemant Kumar	
		Sh. Nem Singh		
		Sh.Prahlad Bairwa		
34	NIPUN BHARAT		Sh. Mahesh Bunkar I/C	As per instruction of KVS/ higher authorities.
			Sh. Yad Ram	
			Sh. Hanuman Vashisth	
			Sh. Hemant Kumar	
			Sh. Manish Yadav	
			Sh. Sandeep Meena	
			Ms. Bharti Sharma	
35	Rajbhasha Samiti	Sh. Ram Niwas Banyala I/C	Sh. Mahesh Bunkar, HM	Collect articles from students and teachers Scrutinize the articles received and arrange them for timely publication of the Vidyalaya Patrika Collect photographs of all activities arranged in/by the Vidyalaya for publication in the Vidyalaya Patrika. Encourage the use of HINDI in day to day life and official tasks.
		Sh. Sita Ram Meena Co I/C	Mrs. Pooja Meena	
		Sh. Rajesh Suyal		
		Sh. Manoj Kumar		
		Smt. Neeraj Chauhan		
		Smt. Suchitra Diya		
		Librarian		
36	Sexual Harassment against	Smt. Archana Yadav I/C	Sh. Mahesh Bunkar, HM	Provide guidance for students by organizing programs, seminars etc. Train /help teachers in dealing with
		Sh. Santosh Kumar Sharma	Ms. Chandani Vashnav	

	women employees	Smt. Neeraj Chauhan One Lady Member from NGO		adolescents Any related duties as per instruction from KVS.
37	Sexual offences against children (POCSO Act) & Child Safety and Security	Sh. Santosh Kr Sharma I/C	Sh. Mahesh Bunkar	Develop improved response system and alert administrative machinery is required to take immediate action on reported cases of misbehaviour. Close monitoring of academic performance and psychological behaviour particularly in cases of sudden decline in performance, lack of interest, depression and aloofness should be noticed to give proper counselling to the children.
		Sh. Ram Niwas Banyala	Sh. Yadram Meena	
		Smt. Suchitra Diya	Miss Bharti Sharma	
		Sh. Shish Ram Jat	School Captain - Boys	
		Sh. Jagmohan Meena Sub-staff	School Captain - Girls Nurse	
38	Media, Press & Local newspaper Publishing	Sh. Mahendra Kalra I/C	Sh. Ganga Ram	Prepare Press Note and sending to Media
		Sh. Ram Niwas Banyala	Sh. Hanuman Vashisth	
		Sh. Sita Ram Meena		
		Smt. Neeraj Chauhan		
39	P A System & Electrical repairs & Connections. Water Management including upkeep of R.O./Aqua guards/Pump House/water coolers etc.	Sh. Shish Ram Jat I/C	Sh. Yad Ram	Ensure proper installation and operations of PA system during morning assembly and during special programmes. Supervise proper functioning of all electrical installations and sanitation in toilets. Report any damage to the installations in time. Recommend purchase of items in PA System and electrical and sanitary equipment. To ensure the Date of Cleanliness of Water Tank regularly.
		Sh. R K Yadav	Sh. Deegraj Gothwal	
		Sh. Jag Mohan Sub-Staff		
40	Vidyalaya Patrika & Student Diary	Sh. Manoj Kr Sharma I/C	Sh. Mahesh Bunkar I/C	Collect articles from students and teachers Scrutinize the articles received and arrange them for timely publication of the Vidyalaya Patrika Collect photographs of all activities arranged in/by the Vidyalaya for publication in the Vidyalaya Patrika.
		Sh. Ramniwas Banyala CO I/C	Sh. Ganga Ram	
		Smt. Suchitra Diya	Sh. Yad Ram Meena	
		Smt. Shweta Zutshi		
		Librarian		
41	Vidyalaya Newsletter [Primary]		Sh. Chandni Vaishnav I/C	Collect articles from students and teachers Scrutinize the articles received and arrange them for timely publication of the Vidyalaya Patrika Collect photographs of all activities arranged in/by the Vidyalaya for publication in the Vidyalaya Patrika
			Sh. Deegraj Gothwal	
42	Event Management (Food & Refreshment including sweet distribution)	Smt. Neeraj Chauhan I/C	Sh. Mahesh Bunkar	To ensure the registration of outer/inner candidates whenever any program like games, scout, exhibition etc. held in the Vidyalaya. To arrange Food & Refreshment including sweet distribution
		Sh. Alak Dass	Sh. Ganga Ram	
		Sh. Prahlad Bairwa	Sh. Sandeep Kumar	
		Smt. Suchitra Diya	Miss Bharti	

43	Lab and Class Maintenance, Display boards, Quotations in the classrooms and the corridors, Flex Board Development etc.	Sh. Mahendra Kalra I/C	Miss Chandni Vaishnav I/C	To maintain Neat & Clean the assigned Lab and others works assigned by the School Authority.
		Sh. Nem Singh Meena	Sh. Manish Yadav	
		Smt. Shweta Zutshi	Sh. Yad Ram Meena	
		Smt. Neeraj Chauhan		
		Sh. Prahlad Bairwa		
		Libraryan		
44	Fire Extinguisher, Disaster Management & Building Safety	Sh. Shish Ram Jat I/C	Sh. Mahesh Bunkar	To ensure the Cleanliness of Vidyalaya and availability and usage of fire safety equipment's for the safety and security of Vidyalaya
		Sh. Rajesh Kumar Yadav	Sh. Ganga Ram	
		Sh. Ashok Kumar Verma	Sh. Yad Ram Meena	
45	Alumni Reg. Students achievement & Distinguished Passed out	Sh. Rajesh Suyal I/C	Sh. Yad Ram Meena	Maintain a database of alumni and keep in contact with them. Organize alumni meetings when required.
		Sh. Mahendra Kalra		
		Ms. Anita Bilkha		
46	Youth Parliament and Social Science Exhibition/EBSB	Sh. Gulab Kasotia I/C	Miss Chandni Vaishnav	To prepare the students for SS Exhibition, EBSB & Youth Parliament Competition and ensure participation.
		Sh. Prahlad Bairwa Co I/C	Sh. Yad Ram	
		Sh. Nem Singh Meena		
		Sh. Mahendra Kalra		
47	Flag Hoisting	Sh. Rajesh Kr Yadav I/C	Sh. Hanuman Vashisth	
		Sh. Ram Niwas Banyala	Miss Chandni Vaishnav	
48	Scholarship & RTE	Smt. Suchitra Diya I/C	Sh. Ganga Ram I/C	To ensure the detail of all RTE cases and maintain the record carefully.
		Sh. Nem Singh Meena	Sh. Hanuman Vashisth	
49	UBI Fee Verification	Sh. Rajesh Suyal I/C	Sh. Sandeep Kumar	To ensure Fee Reconciliation, UBI Fees, income Tax, Shala Darpan, Class Registers, websites are properly maintained
		Sh. Prahlad Bairwa	Sh. Manish Yadav	
		Computer Instructor		
50	Academic Advisory & Planning Committee	Sh. Mahendra Kalra I/C	Sh. Mahesh Bunkar, HM	Supervise all academic activities of the Vidyalaya Suggest remedial/corrective measures for the improvement
		Sh. Ram Niwas Banyala	Sh. Yad Ram Meena	
		Sh. Manoj Kumar Sharma	Sh. Ganga Ram	
		Sh. Santosh Kumar Sharma		
		Sh. Alak Dass		
		Sh. S. R. Jat		

51	RTI Handling	Sh. Shish Ram Jat I/C	Sh. Mahesh Bunkar	
		Smt. Asha Lotan		
52	Teaching/A V Aids	Sh. Gulab Chand Kasotia I/C	Sh. Mahesh Bunkar	To ensure the proper functioning of Activities
		Sh. Prahlad Bairwa	Sh. Manish Yadav	
53	Internal Complained Committee	Sh. Santosh Kr Sharma I/C	Sh. Mahesh Bunkar	Based on received complaints, the committee will immediately redress the complaint as per norms.
		Sh. Gulab Chand Kasotia	Sh. Ganga Ram	
		Smt Neeraj Chauhan		
		Sh. Shish Ram Jat		
		Smt. Suchitra Diya		
54	CSR & Community Participation in School Development	Sh. Manoj Kumar I/C	Sh. Sandeep Kumar	To get help from outside for development of Vidyalaya.
		Sh. Shish Ram Jat	Sh. Hemant Kumar	
		Sh. Mahendra Kalra		
		Sh. Sita Ram Meena		
		Sh. Rajesh Kumar Yadav		
55	ACP Awakened Citizen Prog.	Sh. Vipin Goyal I/C		Proper implementation of ACP
		Ms. Anita Bilkha		
56	Condemnation / Record Disposal	Sh. Santosh Kr Sharma I/C	Sh. Mahesh Bunkar	Identification of old/ obsolete record, recommendation and disposal as per KVS Record Retaining and Disposal norms
		And all department I/Cs	Sh. Manish Yadav	
		Sh. S. R. Jat		
		Smt. Asha Lotan		
		Sh. Krishan Murari		
		Sh. Avinashi Lal		
57	COVID Protocol SOP Committee	Sh. Rajesh Yadav I/C	Sh. Mahesh Bunkar	To implement Covid Protocol iv letter and spirit as per Govt. & KVS Guidelines.
		Sh. Ram Niwas Banyala	Sh. Ganga Ram	
		Sh. S. R. Jat		
		Smt. Sweta Zutshi		
58	Shivaji House	Sh. Rajesh Suyal I/C	Ms. Bharti Sharma I/C	To follow up all the activities assigned by CCA incharge and to encourage students in participating in all the co-curricular activities of the Vidyalaya and to decorate boards.
		Sh. Vipin Goyal Co I/C	Sh. Deegraj Gothwal	
		Sh. Shish Ram Jat		
		Smt. Shweta Zutshi		
		Computer Instructor		
59	Tagore House	Sh. Gulab Chand Kasotia I/C	Mrs. Pooja Meena	To follow up all the activities assigned by CCA incharge and to encourage students in participating in all the co-curricular activities of the Vidyalaya and to decorate boards.
		Smt. Neeraj Chauhan CO I/C	Sh. Manish Kumar Yadav	
		Sh. Ashok Kumar Verma	Miss Bharti Sharma	
		Sh. Ram Niwas Banyala		
		Sh. Inder Pal Singh		



60	Ashoka House	Dr. Rajesh Kr. Verma I/C	Sh. Hemant Kumar I/C	To follow up all the activities assigned by CCA incharge and to encourage students in participating in all the co-curricular activities of the Vidyalaya and to decorate boards.
		Miss Anita Bilkha Co I/C	Sh. Ganga Ram	
		Sh. Santosh Kr Sharma	PRT- I	
		Sh. Rajesh Kumar Yadav		
		Sh. Prahlad Bairwa		
61	Raman House	Sh. Archana Yadav I/C	Sh. Sandeep Kumar I/C	To follow up all the activities assigned by CCA incharge and to encourage students in participating in all the co-curricular activities of the Vidyalaya and to decorate boards
		Sh. Manoj Kumar Sharma Co I/C	Sh. Yad Ram Meena	
		Sh. Sita Ram Meena	Sh. Jai Singh Verma	
		Librarian / Sh. Alak Dass		
		Sh. Nem Singh		

All the committees are fully responsible for all the duties /work assigned to them, all the routine work and all the work directly or indirectly related to their committees. Any kind of negligence, casualness towards duties will be viewed seriously and all the committee members including In-Charge will be held responsible.

(Principal)

Approved / Not Approved

Chairman, VMC